



DEPARTMENT OF FORESTS & WILDLIFE CHANDIGARH ADMINISTRATION

Off: Paryavaran Bhawan Building [2nd Floor], Sector-19B, Madhya Marg, Chandigarh-160019
E-mail Address: forestchandigarh@gmail.com [Tel:0172-2700284](tel:0172-2700284)

RECRUITMENT NOTICE FOR THE POST OF FORESTER & FOREST GUARD

Online applications are hereby invited from eligible candidates to fill up 06 posts of Forester & 14 posts of Forest Guard (on regular basis) in the scale of Rs 10300-34800+4400 & Rs. 10300-34800+ 3200 GP (subject to further revision) as under:-

Probation Period:

During the Probation period of 03 years, "Fixed Monthly Emoluments" equivalent to minimum of the pay band of the post will be paid and grade pay, increment or any other allowances except travelling allowance will not be paid.

Essential Qualification For the Post of Forester

10+2 examination passed from a recognized Board or Institute with the following two subject:- Physics, Chemistry, Mathematics, Biology, Agriculture OR Second division matriculate with certificate from ITI in Surveying/ Draughtsman (Civil)/ Civil Engineering obtained from a recognised Institute

*At the time of scrutiny/documents verifications, candidate will bring Equivalent certificate from Association of Indian Universities (AIU) establishing equivalence of his/her degree with the required/essential qualification. Failure to bring the Equivalent certificate will lead to rejection of candidature.

AGE

The age limit for the post of Forester & Forest Guard is 18-37 years. Age is to be calculated as on 01.09.2020.

- i. Upper age limit is relaxable for SC, OBC candidate as per Govt. of India.
- ii. As per instructions issued by Chandigarh Administration vide letter No 27/4/94-IH(7)-2015/16074 dated 03.08.2015, a candidate would be eligible for the benefit of reservation of Other Backward Class (OBC) whose caste is notified in the State List of Other Backward Classes (OBCs) of Union Territory, Chandigarh.
- iii. No candidate will be accorded age relaxation and benefit of reservation unless he attaches the requisite certificate issued by competent authority at the time of document verification

MODE OF SELECTION

- a) Merit list for selection will be prepared on the basis of total marks obtained in Objective Type Test. Objective type test of 80 marks will be conducted and Qualifying marks for test will be 40% for all candidates. No Interview will be conducted.
- b) There shall be a probation period of three years
- c) Candidate who have qualified written test will be called for Physical Efficiency Test (PET) followed by Medical Examination Test (MET).
- d) Physical Efficiency Test (PET) to be done by the Department of Forest and Wildlife Department, UT, Chandigarh. However, **Medical Examination Test (MET) will be done by**

the Board of Doctors of Government Multi Speciality Hospital (GMSH), Sector 16, UT, Chandigarh.

- e) Final Merit List to offer appointment (category wise) will be prepared against the vacant posts for the candidate in order of merits who qualifying both PET & MET.
- f) Written test consisting of Multiple choice questions will be conducted as under:-

Total no. of question	80
Total marks	80
Time	2 hrs.

S. No	Details	No. MCQs
1.	English (Grammar)	10 questions
2.	Geography, General Science & Current Affairs	25 questions
3.	Math (Simple arithmetic/Algebra) 10 th level	20 questions
4.	Basic Computer	10 questions
5.	Mental Aptitude	15 questions
	Total---	80 questions

Syllabus for Forester:-

- (i) General Studies including General English, Geography, General Science and Current affairs, the standard of this paper will be of 10+2 class.
- (ii) Mathematics (simple Arithmetic, Geometry and Algebra). The standard of this paper will be that of the Matriculation level.
- (iii) Basic of computer working.
- (iv) General Mental Ability.

Physical Process

Only successful candidates in order of merit based on written examination shall be called for physical test and it will be conducted by the Department of Forest & Wildlife, UT., Chandigarh. The detail of physical standard is as under:-

(Male)

Height: 163 cms

Chest: 79 cms without expansion and 84 cm with expansion

Walk: 25 Kms in 4 hours

(Female):

Height: 150 cms

Chest: 74 cm without expansion and 79 cm with expansion

Walk: 14 kms in 4 hours.

Essential Qualification For the Post of Forest Guard

10+2 examination passed from a recognised Board or Institute OR matriculate with diploma in Surveying/ Draughtsman (civil)/ Civil Engineering obtained from a recognised Institute

*At the time of scrutiny/documents verifications, candidate will bring Equivalent certificate from Association of Indian Universities (AIU) establishing equivalence of his/her degree with the required/essential qualification. Failure to bring the Equivalent certificate will lead to rejection of candidature.

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Total no. of question	80
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Time	2 hrs.

S. No	Details	No. MCQs
1.	English (Grammar)	10 questions
2.	General Knowledge/Awareness	15 questions
3.	Math (Simple arithmetic/Algebra) 10 th level	30 questions
4.	Basic Computer	10 questions
5.	Mental Aptitude	15 questions
	Total---	80 questions

Syllabus for Forest Guard:-

- (i) English Grammer (10th Standard).
- (ii) Mathematics- Simple Arithmetic, Geometry and Algebra (10th Standard).
- (iii) Basic of computer working.
- (iv) General Mental Ability.

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Note

1. Difficulty level of questions will be as per essential qualification.
2. Minimum Qualifying marks will be 40%.
3. Written test will be held for both categories of posts in Chandigarh only.
4. No Negative marking.
5. The examination question paper will be in English and Hindi.
6. Application fee Non- refundable amounting to Rs.300/- for General category/OBC and Rs.200/- in case of SC/ST/Women.
7. The department reserves the right to reject/cancel any application without assigning any reason. The department also reserves the right to decrease or increase the number of vacancies. The Incomplete applications shall be rejected straightway without any notice.
8. Government servants may apply through proper channel.
9. No T.A./D.A is permissible for appearing in the test.

SELECTION PROCEDURE

1. Written test will be held tentatively in mid December 2020.
2. To download your Admit Card, you will visit the website www.chandigarhforest.gov.in and then click on 'Public Notice- Recruitment- 2020'. Which will take you to the same recruitment portal where you had filled your online application form. You can click on Login button, put in your login id and password to download and print your Admit Card(s). Intimation about when to download the Admit Card (s) will be sent to candidate through email.
3. The applicants are required to bring Admit Card with duly pasted recent passport size photograph at the time of written examination.
4. After conduct of written test, answer key will be uploaded on website as per schedule for submission of objections by the candidates. The objection to any answer can be filed by the candidates on website itself by logging in with his/her login id and password and clicking on 'Objections' tab. The objections can be filled within three days after Display of Answer Key.
5. The result, category wise, would be put on the website within 15 days of exam.
6. In case two or more candidates are having same marks in written test than a candidate having higher marks in essential qualification will rank higher in the merit.
7. In the first round, candidates called will be three times in number against the number of posts in each category.
8. List of selected candidates will be released after checking of eligibility conditions.
9. All the updates, information and notices will be uploaded on the website mentioned above, as such candidates are advised to visit the website on regular basis. No separate information generally be sent through post or other means. Any information that is uploaded on the above

mentioned website will be deemed to have reached the candidates and responsibility for visiting the site and responding thereto in time, will be entirely of the candidates.

10. The Reservation of posts will be as per policy of the Govt. and Chd. Admn. and the details of posts under various categories mentioned are provisional.
11. Government/Semi Government employees are required to bring 'No Objection Certificate' from their employer at the time of verification of certificate/documents.
12. Conditions which may render you ineligible
 - (a) Insufficient fee;
 - (b) Examination fee deposited in a bank other than designated Bank;
 - (c) Wrong/Incomplete information given in the Application Form;
 - (d) Candidates debarred by any government department/board/commission;

Non-fulfilment of any of the eligibility conditions, including those of age and education qualifications.

13. The selected candidates shall be "Fixed Monthly Emoluments which will be equivalent to the minimum of the pay band of the post or DC rate, whichever is higher during three years period of probation

Note:- The Chief Conservator of Forest , Forest and Wildlife Department, Chandigarh Administration reserves its right to change any condition/criteria or cancel the recruitment process without assigning any reason.

PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS

1. The detailed advertisement, instructions for submission of online applications and deposits of fee are available on the website www.chandigarhforest.gov.in
2. Candidates are required to apply online through above mentioned website. No other means / mode of application (through post, email, fax, deposit of CV etc.) will be accepted.
3. Applications can be submitted only "ONLINE" from 29.09.2020 upto 20.10.2020.
4. Before applying for the post of Forester & Forest Guard, candidate must ensure that he/she fulfils all the eligibility conditions mentioned in the advertisement. Eligibility regarding qualification will be checked with reference to closing date for submission of applications.
5. Only one Registration/application form per candidate even applying for both vacancies is to be filled.
6. Registration form will be available at the website in English.
7. Firstly ensure that you have a valid personal email ID. In case, a candidate does not have a valid personal email id, he/she would create his/her new email ID before applying online. Candidate should keep checking the inbox or even the spam box of this email ID regularly during the recruitment process as the Department may send intimations for written Exam etc. through this mode.
8. Please scan your photograph (75% of the photo should be face) and Signature (on white page) individually and save them individually, in JPEG format. The size of any of these individual images should not exceed 100 kb each; otherwise you will not be able to submit your online application.
9. Please keep following details ready with you before clicking on the "**Online Application Form**" button for starting your online application.
 - (a) Personal demographic details including Date of Birth and Nationality.
 - (b) Mobile Number
 - (c) Personal Email ID.
 - (d) Reservation Category Details.
 - (e) Soft copies of scanned photograph and signatures.
10. YOU ARE NOW READY TO APPLY ONLINE.

11. Go to the website www.chandigarhforest.gov.in and then click on 'Public Notice-Recruitment- 2020. Further click on 'Online Form'. Clicking on this, will open the Online Application Form.
12. Carefully fill in the details one by one. The name of the candidate or his/her father/ mother/ husband etc. should be spelt correctly in the application as it appears in the certificates/ mark sheets. Any change/alteration found may disqualify the candidature.
13. This will display your login ID and password. Please note these down (or take print of screen shot) and keep them secret with you as you will require these while logging into the recruitment portal. In fact you will be required to **download the Admit Card** from this portal later on by logging through same login ID and password.
14. Candidates are advised not to disclose password to anybody.
15. Click Continue to Complete Application Form and fill qualification details, Address etc.
16. Upload the scanned copies of photograph, signatures and click continue.
17. This will take candidate to the Declaration page. Go through declaration para carefully. If you fulfil all conditions and criteria of the Employment Notice, then and only then check the "Declaration confirmed and Accepted" box. You shall be liable for furnishing any wrong / incorrect information.
18. Now you are ready to submit the Application form by clicking on the "Submit Form" button.
19. Now you are ready to print Bank Challan.
20. Click on the link "PRINT BANK SLIP" and take a print out of the challan form.
21. **WAIT FOR 48 HOURS BEFORE YOU DEPOSIT THE FEE AS IT WILL TAKE MINIMUM 24 HOURS TO TRANSMIT YOUR DATA TO THE BANK.**
22. Application fees (non refundable) amounting to as shown below will be payable for each post through challan, generated after online filling of application. Candidates belonging to SC category must ensure that they have valid caste certificate issued by the competent authority. In case, at the time of verification of documents, it is found that the certificates are not valid, their candidatures will be rejected. Such candidate will not be considered even under General Category as they have not paid fees applicable for candidates of General Category.

Rs. 200/- in case of SC/ST/Women category

Rs. 300/-in case of General Category/OBC
23. Application fee will be accepted at any branch of State Bank of India through Challan up to 23.10.2020 (upto 4:00 PM).
24. It is important to note that the requisite fee can only be deposited in any of State Bank of India branches. Fee paid in any other bank or in any other format (Cheque, Postal Order, Demand Draft etc.) will not be accepted.
25. **After depositing the fee, you will get Candidate's Copy and Department's copy out of three leaflets. Bank Copy will be kept by the bank where you will deposit the fee.**
26. The candidates can check his/her fee confirmation by logging in by entering his/her registration number and password on the website 48 hours after depositing the fee.
27. Application without requisite fees or incomplete in any respect will be rejected without intimation.
28. Take TWO printouts of the registration form by logging in with your login id and password. Affix the same passport size photograph (which was uploaded with the online form) on it and keep it safe with you. **DO NOT SEND IT TO Forest Department.** This application printout with photograph affixed on it will have to be submitted during screening alongwith the self attested photocopies (Two sets) of the following:-
 - (a) Relevant Mark Sheets and Degree/Diploma Certificate.
 - (b) Reserve Category Certificate issued by the Competent Authority (if applicable).
 - (c) Original counterfoil of the Fee Payment Challan.

- (d) Proof of date of Birth Certificate of Matriculation/ Higher Secondary.
- (e) Certificate as proof of age relaxation, if applicable.
- (f) 'No Objection Certification' from the employer in case of candidates already in Government Service.

Note: Candidates are required to bring above mentioned documents in original for verification at the time of Document Verification.

29. No application shall be entertained to any post unless he is:-

- (a) A Citizen of India or
- (b) Subject of Nepal, or
- (c) A Subject of Bhutan or
- (d) A Tibetan refugees, who come over India before the 1st January, 1962 with the intention of permanently setting in India or
- (e) A person of India origin, who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the Intention to settle permanently setting in India.

Provided that a candidate belonging to any category (b), (c), (d) shall be a person in whose favour a certificate of eligibility has been issued by the Chandigarh Administration and produced before the recruiting/ appointing authority.

30. Any correction in the particulars can be made by the candidate himself/herself on the website to Closing Date of submission an application. For this purpose, the candidate has to login entering his/her registration number and password. Correction in selection of posts, name of the Candidate and Date of Birth will be available only up to deposit of fee. No correction can be made by the candidate after the closing date.
31. For any assistance/clarification regarding the online filing of the form, the candidate can email at fwdchandigarh@gmail.com.